

# BLOXHAM PARISH COUNCIL

MONDAY 8 APRIL 2024

Clerk & Responsible Financial Officer  
Theresa Goss  
3 Tanners Close  
Middleton Cheney  
Banbury, OX17 2GD

(01295) 710965  
bloxhamparishcouncil@gmail.com  
www.bloxhamparishcouncil.co.uk

27 March 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 8 April 2024 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors David Hingley, Adam Nell and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:00pm – 7:05pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:05pm – 7:10pm**

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:10pm – 7:15pm**

4. **Minutes** - To confirm the minutes of the meetings held on 4 March 2024. **(Attached)**  
**7:15pm – 7:20pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 4 March 2024.  
**7:20pm – 7:25pm**
6. **Chairman's Announcements**  
**7:25pm – 7:35pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:35pm – 7:45pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**7:45pm – 7:55pm**
9. **Village Matters**
  - i) Emergency Plan – To discuss the inclusion of sandbags in the Bloxham Community Emergency Plan.
  - ii) Annual Parish Meeting 2024 – To discuss the arrangements for the Annual Parish Meeting being held on Wednesday 24 April 2024.
  - iii) St Mary's Church Spire Lighting – To discuss the maintenance works required for the church spire lighting.
  - iv) Land on the Ridgeway – To discuss the parcel of land which is for sale on the Ridgeway.
  - v) Brown Waste Bins and Planters in The Avenue – To discuss the grass cutting completed by residents in The Avenue, the removal of the waste and the purchase of seeds for the planters.
  - vi) Dog Fouling – To discuss addressing dog fouling in the village.
  - vii) Replacement Dog Waste Bin – To discuss replacing the dog waste bin at the County Park with a bigger unit.  
**7:55pm – 8:15pm**
10. **Planning**
  - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
  - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
  - iii) Bloxham Neighbourhood Development Plan – To receive an update on the review of the Bloxham Neighbourhood Plan.  
**8:15pm – 8:25pm**

11. **Parish Council Matters**

i) Vacancies – To consider any applications for co-option onto the Parish Council.

ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat.

**8:25pm – 8:30pm**

12. **Financial Matters**

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) General and Ear-Marked Reserves 2024/2025 – To note and approve the Parish Council's Reserves.

**8:30pm – 8:40pm**

13. **Correspondence** – Items of correspondence will be circulated to members. **8:40pm – 8:45pm**

14. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Wednesday 24 April 2024 (Annual Parish Meeting)
- Monday 13 May 2024
- Monday 3 June 2024
- Monday 1 July 2024
- Monday 5 August 2024
- Monday 2 September 2024
- Monday 7 October 2024

**8:45pm**

15. **Items for the Future Agendas/Items of Information**

- Traffic Calming Working Group

**8:45pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.**

**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: Saturday 13 April 2024**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)